



LIGHT UP LETTER TERMS AND CONDITIONS OF HIRE

1. A 240v electrical socket will be required within 15 feet of the light up letters. If the light up letters are to be located in the middle of an open area be aware that trailing leads may be necessary.
Any such leads will be taped to the floor wherever possible, however although all care is taken, no responsibility for accidents can be accepted. Our recommendation is to have access from one side of the light up letters only.
The light up letters are not an outdoor prop and cannot be used outside.
Please allow space for access if needed for the DJ if the light up letters are being placed in front of any DJ space/dancefloor.
2. Deposits paid (£25) for the booking of the light up letters are not refundable in the event of cancellation of booking unless they can be re-hired to another hirer for the same date. In cases where a refund is approved by the company, 25% of the monies paid will be retained by the company to cover costs associated with the cancelled hire.
3. We will require a space of at least 13ft by 4ft to accommodate the LOVE letters or 24ft by 4ft for the MR & MRS Letters. Please ensure your venue is aware of this required space. We will contact the hirer 2 weeks prior to your event to confirm access details and also the area required.
4. If you are having your light up letters for both the day and night and you require the light up letters to be moved after the daytime event to another location there will be an additional charge depending on your venue location. Only authorised staff can move the light up letters.
5. If a booking request cannot be honoured by the company, the hirer is due a complete refund of all monies paid and subsequent claims for incidental damages from the hirer due to cancellation of the booking by the company will not be accepted.
6. Final payment of outstanding monies due for the hire shall be paid by the date due, or in any case, no later than 14 days prior to the event. We accept cash and BACS payment which must be cleared prior to your event.
7. Force Majeure. The due performance of this contract is subject to alteration or cancellation by the company owing to any cause beyond their control. Liability shall be limited to a full and complete refund of all monies paid. The company cannot be held responsible for any equipment failure, nor circumstances beyond its control, which may result in the inability to fulfil its contractual obligations.
8. The company cannot be held responsible for any loss caused by changes of venues, times or dates made by the hirer unless written notification is given to the company. This advice must be given at least 48 hours before the event.
9. No drinks or any glassware to be placed on the light up letters.
10. The company reserves the right to vary the personnel, numbers of personnel or the equipment specified, especially when changes are notified by the hirer at very short notice. The decision of the company concerning these matters will be final.
11. This is not a hire purchase agreement.
12. During the continuance of the Agreement, the light up letters and accessories remain the property of the company at all times and the hirer shall not sell or offer for sale, assign, mortgage, pledge, lend or otherwise deal with the equipment and shall take all reasonable precautions to safeguard the equipment.
13. As mentioned the Light up letters are hired to you the customer named on the booking form. The responsibility of ensuring the light up letters are not damaged is the part of the customers' agreement. If any damage is caused to the light up letters then any charges relating to the repair or replacement of the light up letters would fall on the responsibility of the customer named on the booking form.
14. The hirers statutory rights as a consumer are not affected.

15. By signing this form, the hirer agrees to the above terms and conditions

Signature of Hirer

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Name of Hirer

.....

Date of Signature

.....

(or his/her authorised representative)

The details on this form are correct and I have read the Terms and Conditions of hire.